

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.colonieida.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Barclay Damon, LLP

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2008
End Date:
Amount: \$8,650
Amount Expended for Fiscal Year: \$46,940
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 80 State Street
Address Line2:
City: ALBANY
State: NY
Postal Code: 12207
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal Servcies; note Hiscock & Barclay, LLP changed name to Barclay Damon, LLP in 2015

2. Vendor Name: Center for Economic Growth

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2012
End Date: 12/31/2012
Amount: \$7,600
Amount Expended for Fiscal Year: \$7,600
Fair market value: \$7,600
Explain why the fair market value is less than the amount:

Address Line1: 63 State Street
Address Line2:
City: ALBANY
State: NY
Postal Code: 12207
Plus 4:
Province Region:
Country: USA

Procurement Description: Membership

Procurement Transactions Listing:

3. Vendor Name: SaxBST, LLP

Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2012
End Date:
Amount: \$12,600
Amount Expended for Fiscal Year: \$12,550
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 26 Computer Drive West
Address Line2:
City: ALBANY
State: NY
Postal Code: 12205
Plus 4:
Province Region:
Country: USA

Procurement Description: Independent Auditor; Note Bollam Sheedy Torani & Co. merged into SaxBST, LLP in 2014.

4. Vendor Name: Shufelt Group, LLC

Type of Procurement: Technology - Consulting/Development or Sup
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 02/02/2015
End Date:
Amount: \$7,500
Amount Expended for Fiscal Year: \$5,475
Fair market value: \$7,500
Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 81
Address Line2:
City: VOORHEESVILLE
State: NY
Postal Code: 12186
Plus 4:
Province Region:
Country: USA

Procurement Description: Website development and maintenance

Procurement Transactions Listing:

5. Vendor Name: Town of Colonie

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 10/20/2014
End Date: 12/31/2015
Amount: \$68,927
Amount Expended for Fiscal Year: \$68,927
Fair market value: \$68,927

Explain why the fair market value is less than the amount:

Address Line1: Memorial Town Hall
Address Line2: 534 Loudon Road
City: LATHAM
State: NY
Postal Code: 12110
Plus 4:
Province Region:
Country: USA

Procurement Description: Management contract for staff, rent, supplies, etc.

Procurement Transactions Listing:

Additional Comments: