

Town of Colonie Industrial Development Agency
January 22, 2018

AGENDA

1. Call meeting to order
2. Roll call
3. Approval of Minutes (12/18/2017)
4. Adoption of resolution regarding organizational matters, including election of officers
5. Governance Committee Report
 - a. Board self-evaluations
 - b. Recommendation with respect to:
 - Mission Statement
 - By-Laws
 - Code of Ethics
 - Conflicts of Interest Policy
 - Procurement Policy
 - Property Acquisition Policy
 - Property Disposition Policy
 - Whistleblower Policy
 - Governance Committee Charter
 - Compensation and benefits for Agency staff
 - c. Operations and Accomplishments Report
 - d. Report of Real Property Owned
 - e. Annual self-evaluation of committee performance
6. Audit Committee Report
 - a. Recommendation with respect to:
 - Audit Committee Charter
 - Annual self-evaluation of committee performance
7. Finance Committee Report
 - a. Recommendation with respect to:
 - Procurement Policy
 - UTEP
 - Finance Committee Charter
 - Agency fee schedule
 - b. Agency insurance policies and liability coverage – scope and terms
 - c. Annual self-evaluation of committee performance
8. Chief Financial Officer Report
9. Review and approval of policies and reports
10. Old Business

- a. Afrim Realty Company, LLC / Afrim Sports Inc. Project – proposed adoption of resolution to authorize execution and delivery of bank documents; proposed adoption of resolution to extend temporary sales tax benefits
11. New Business
- a. Proposed adoption of resolution to execute and deliver deed and various related documents for former Hausler project